

St. Joseph's Pastoral Council Meeting

Meeting Minutes – March 13, 2018

Opening

The Pastoral Council joined the Finance Council meeting which was already in session at 6 PM.

In Attendance

Fr. Jorge

Pastoral Council: Veronica Saray, Fernando Villapando, Priscilla Guerrero, Rosanne Lampariello and Sonja Bush. Absent: Dave Dore and Juan Alvarado

Finance Council: Helen Shepherd, Olga Avila, Maribel Castillo, Ralph Obenberger and Tom Altenbach. Absent: Joe Price and Antonio Garcia.

Agenda

Heating System in St. Joseph's Church

1. Helen provided an overview of the situation. The current system was not designed for commercial use. There are three (3) boilers of which two (2) were purchased in 2011 and one (1) in 2013. There is also one main pump and a back-up pump. Currently only one boiler and one pump are operational. The manufacturer indicates these are not covered under warranty because they were designed for residential use and not commercial. This problem was discovered on Saturday, March 10 when it was cold during the 6 PM Mass.
2. Two bids were received (see attached). The bids were discussed including the research Helen requested from Greg Jennison. Greg said both were reputable companies and were proposing good systems. He spoke with both companies and based on the bids and his conversations recommended Dean's Plumbing. Neither bid includes the Town of Mammoth Lakes permit (approximately \$300). Lee Vining church had a new system recently installed by Bishop Plumbing and so far, it is working well.
3. Discussion took place regarding the disposal of the old system, warranty and compatibility with ground source heating (like the Parish Hall). It was decided time was of the essence and although the ground source heating system could save operational costs (propane costs), there was not time to install this type of system.
4. Ralph moved to accept and move forward with Dean's Plumbing proposal for \$19,684 plus \$934 for the expansion tank and request the quoted proposal price includes removal/disposal of the existing system. Tom seconded the motion. All Finance Council members voted to approve the motion.
5. Sonja moved to accept and move forward with Dean's Plumbing proposal for \$19,684 plus \$934 for the expansion tank and request the quoted proposal price includes removal/disposal of the existing system. Rosanne seconded the motion. All Pastoral Council members voted to approve the motion.

Heating System in Lee Vining Rectory

1. The heater for the Rectory stopped working two weeks ago. The system had to be immediately replaced to prevent possible damage to the Rectory. Bishop Plumbing completed the project per their bid for a price of \$5,485.

Stained Glass Windows in Lee Vining

1. The stained-glass windows in Lee Vining and Bridgeport were evaluated by a professional company. Bridgeport was found to be in good condition but Lee Vining windows need repair. The windows are bowed out and breakage could cause damage or injury. Parishioner Carrie Taylor, took the lead on this project as she is experienced with stained glass. The quote to repair the stained glass only is \$2,357.42. The quote to replace the stained glass and add clear beveled glass around the outside to lighten up the church is \$4151.39. Quotes attached.
2. Helen indicated there is enough money in the budget for either option.
3. Discussion about the glass and consequences of not repairing were discussed.
4. Ralph moved to repair the glass adding the beveled glass at a cost of \$4100 be approved. Tom seconded the motion. All members of the Finance Council voted to approve the motion.
5. Sonja moved to repair the glass adding the beveled glass at a cost of \$4100 be approved. Rosanne seconded the motion. All members of the Pastoral Council voted to approve the motion.

Closing Business:

1. Fr. Jorge offered those present tickets to the Installation of the new Bishop.
2. Fr. Jorge shared how his cat has been successful in catching Rectory mice.
3. Helen brought to the attention of the Pastoral Council that the Council is out of compliance with the guidelines set forth for the Council indicating a specific number of members need to be elected. The current three-year term for elected members has expired making all current members appointees. Fr. Jorge indicated an election will be scheduled for the second half of 2018. In the interim he will appoint one member to replace America Hernandez who decided to no longer participate after her three-year term expired.

Next Meeting

Fr. Jorge will contact us for the next meeting.

Adjournment

The meeting was adjourned at 6:50 PM.

Minutes submitted by Sonja Bush, Secretary

DEAN'S PLUMBING & HEATING, INC.

192 E. LINE ST., BISHOP, CA 93514
760-873-3774 (P) 760-873-3782 (F)
CA LIC. #798921

PROPOSAL AND CONTRACT

Date: March 1, 2018

Name: St. Joseph's Catholic Church

Job: 58 Ranch Road Mammoth Lakes

The undersigned agrees to furnish and provide necessary labor, materials, tools, implements, and appliances to do, perform and complete in a good workman like manner the following:

Replace Navien heating units as follows:

Option #1:

Provide and install two Lochinvar KHN-199,000 BTU floor mount boilers. A primary heating loop complete with pumps, isolation valves, drains, sensors, and temperature and pressure gauges will be installed on each boiler. The primary loop will be connected to the existing secondary loop. The gas and condensate drain lines will connect to the existing piping. The existing exhaust vents are run through the screened louver at the north east corner of the mechanical room. The combustion is being supplied by the room air. The new boilers will have the exhaust and combustion terminate out the north side wall. This will reduce the chance of the vents being covered with snow and recycling exhaust through the combustion.

This first option will allow redundancy. If a problem should arise with one of the boilers or primary pumps, the other boiler would still provide enough heat to prevent freeze up in the building.

Price: \$19,684.00

Option #2:

Same as option #1 except for installing one Lochinvar 30 KHN-399,000 BTU boiler in place of the two Lochinvar KHN-199,000 BTU boilers.

Price: \$16,375.00

Option #3:

Replace the existing expansion tank with a pre-charged tank.

Price: \$934.00

Option #4:

Add a 33% glycol/water mix to the system. The system will be drained and flushed. The glycol will protect the equipment and piping down to and inhibit bacteria.

Price: \$2,509.00

Any changes or additional work will be charged at \$90.00 per hour and materials at cost plus 25%.

ALL AGREEMENTS MUST BE IN WRITING.

If it becomes necessary to institute suit or to employ an attorney to collect any payment or payments due the undersigned for labor or materials furnished under this agreement or any modification thereof, then you shall be liable to the undersigned for court costs and attorney's fees.

TERMS OF PAYMENT SHALL BE AS FOLLOWS: 100% Due upon Completion

Late Charge of 1.5% per month after 30 days will be assessed for all unpaid balances until amount is paid in full.

This proposal is void if not accepted within 30 days.

Respectfully submitted by *Mike Dean*
President

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which we agree to pay the amount mentioned in said proposal and in accordance with the terms thereof.

ACCEPTED AND AUTHORIZED BY:

Signature

Date

PROPOSAL

BISHOP HEATING & AIR CONDITIONING, INC.

463 N. Warren St., Bishop, CA. 93514
(760) 873-3892 Phone | (760) 873-7958 FAX
CA Lic. # 621790

PROPOSAL SUBMITTED TO

Attn: St. Joseph Parish

Attn: Helen

Email: HMSBC@suddenlink.net

ADDRESS

DATE

February 21, 2018

PHONE #

760-924-3571

JOB NAME & LOCATION

St. Joseph Parish

52 Rand Rd

Mammoth Lakes, CA 93546

We hereby submit specifications and estimates, subject to all terms and conditions as set forth in this proposal as follows:

Supply and install two (2) Lochnivar boilers to replace three (3) Navien water heaters currently heating water for heating system. The new boilers will connect to the existing water piping, electrical, drains, and fuel supply. Current venting is not correct and will be corrected when the new system is installed.

\$18893.15 Eighteen thousand eight hundred ninety three dollars and 15/100.

Initial

Note: Customer to pay actual cost of Town of Mammoth permit. Permit will be approximately \$300.00 - \$600.00.

We propose hereby to furnish material and labor – complete in accordance with above specification.

Note: This proposal may be withdrawn by us if not accepted within 30 days



Authorized Signature

Accepted: the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date

Authorized Signature

DEAN'S PLUMBING & HEATING, INC.

192 E. LINE ST., BISHOP, CA 93514
760-873-3774 (P) 760-873-3782 (F)
CA LIC. #798921

PROPOSAL AND CONTRACT

Date: February 27, 2018
Name: St. Joseph's Catholic Church
Attention: David Dore
Job: 72 Mono Lake Drive

The undersigned agrees to furnish and provide necessary labor, materials, tools, implements, and appliances to do, perform and complete in a good workman like manner the following:

Replace the existing furnace with a Rheem R95PA085 1521 95% AFUE furnace including a filter cabinet, PVC flue piping, condensate drain, duct transition, propane conversion kit, electrical and gas connections.

Price: \$5,485.00

Any changes or additional work will be charged at \$90.00 per hour and materials at cost plus 25%.

ALL AGREEMENTS MUST BE IN WRITING.

If it becomes necessary to institute suit or to employ an attorney to collect any payment or payments due the undersigned for labor or materials furnished under this agreement or any modification thereof, then you shall be liable to the undersigned for court costs and attorney's fees.

TERMS OF PAYMENT SHALL BE AS FOLLOWS: **100% Due upon Completion**

Late Charge of 1.5% per month after 30 days will be assessed for all unpaid balances until amount is paid in full.

This proposal is void if not accepted within 30 days.

Respectfully submitted by *Mike Dean*

President

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which we agree to pay the amount mentioned in said proposal and in accordance with the terms thereof.

ACCEPTED AND AUTHORIZED BY:

Signature

Date



Carrie Taylor Creations

Estimate

P.O. Box 760
Bridgeport, CA 93517
(760) 709-1545, carrietaylor84@yahoo.com

DATE: March 1, 2018
INVOICE # 115
FOR: *Our Savior of the Mountains*

Bill To:

St. Joseph's Catholic Church
for - Our Savior of the Mountains Mission

Lee Vining, CA 93541
(760) 648-3196

| DESCRIPTION | AMOUNT |
|---|--------------------|
| 4 - Stained Glass Church Windows, repair/reinforcement of 28X46" windows. | |
| Supplies and Materials | |
| Glass needed for Repair | |
| Jesus and Children - Red/orange \$8.95 - 22.55 | |
| Mary - Blue and Gray \$17.50 - 35.40 | |
| Keys - Blue/gray, white \$16.60 - 17.80 | |
| St. Francis - Green, blue, brown \$38.25 | \$114.00 |
| Lead, Solder, Rebar and Finishing compound | 268.42 |
| Finishing - Glazing compound and whiting | |
| Approximate Shipping of materials | 100.00 |
| Labor - Approximately 75 hours@\$25.00 per hour | 1,875.00 |
| ***** 25% or \$470.00 Deposit Required ***** | |
| TOTAL | \$ 2,357.42 |

Make all checks payable to Carrie Taylor
If you have any questions, contact Carrie Taylor, (760)709-1545, carrietaylor84@yahoo.com

THANK YOU FOR YOUR BUSINESS!



Carrie Taylor Creations

Estimate

P.O. Box 760
Bridgeport, CA 93517
(760) 709-1545, carrietaylor84@yahoo.com

DATE: March 1, 2018
INVOICE # 112
FOR: *Our Savior of the Mountains*

Bill To:
David Dore

dore@schat.net
Lee Vining, CA 93541
(760) 648-3196

| DESCRIPTION | AMOUNT |
|---|--------------------|
| 4 - 39X57" Stained/Bevelled Glass Church Windows, including repair/reinforcement of 28X46" windows. | |
| Supplies and Materials | |
| Glass needed for Repair | |
| Jesus and Children - Red/orange \$8.95 - 22.55 | |
| Mary - Blue and Gray \$17.50 - 35.40 | |
| Keys - Blue/gray, white \$16.60 - 17.80 | |
| St. Francis - Green, blue, brown \$38.25 | \$114.00 |
| All windows - Clear Glue chip, Colored border and Bevels | \$250.54 |
| Lead, Solder, Rebar and Finishing compound | 536.85 |
| Finishing - Glazing compound and whiting | |
| Approximate Shipping of materials | 150.00 |
| Labor - Approximately 124 hours@\$25.00 per hour | 3,100.00 |
| ***** 25% or \$800.00 Deposit Required ***** | |
| TOTAL | \$ 4,151.39 |

Make all checks payable to Carrie Taylor
If you have any questions, contact Carrie Taylor, (760)709-1545, carrietaylor84@yahoo.com

THANK YOU FOR YOUR BUSINESS!